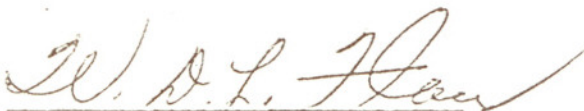


NINTH GUAM LEHISLATURE  
1968 (SECOND) Regular Session

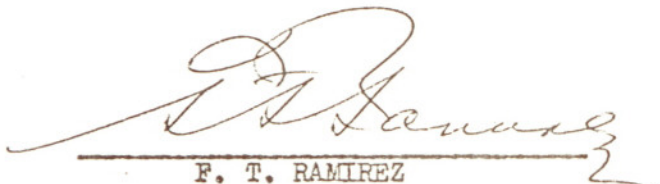
CERTIFICATION OF PASSAGE OF AN ACT TO THE GOVERNOR

This certifies that Bill No. 629, "An Act to repeal Sections 4105, 4116, and add new Sections 4116, 4116.1 and 4116.2 to Chapter 2, Title V, Government Code of Guam, relative to Civil Service classifications and standards", was on the 9th day of July, 1968, duly and regularly passed.



W. D. L. FLORES  
Vice-Speaker

ATTESTED:



F. T. RAMIREZ  
Legislative Secretary

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This Act was received by the Governor this 2nd day  
of August, 1968 at 5:07 o'clock P. M.

7s/ Denver Dickerson

Secretary of Guam

APPROVED:

7s/ Denver Dickerson  
Acting Governor of Guam

DATED: Aug. 22, 1968  
10:00 a.m.



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NINTH GUAM LEGISLATURE  
1968 (SECOND) Regular Session

Bill No. 629

Introduced by

Committee on Rules, by  
request of the Governor  
in accordance with  
Section 6(b) of the  
Organic Act of Guam.

AN ACT TO REPEAL SECTIONS 4105, 4116,  
AND ADD NEW SECTIONS 4116, 4116.1 AND  
4116.2 TO CHAPTER 2, TITLE V, GOVERN-  
MENT CODE OF GUAM, RELATIVE TO CIVIL  
SERVICE CLASSIFICATIONS AND STANDARDS.

1 BE IT ENACTED BY THE PEOPLE OF THE TERRITORY OF GUAM:

2 Section 1. Section 4105 of Chapter 2, Title V, Government Code  
3 of Guam, is hereby repealed in its entirety.

4 Section 2. Section 4116 of Chapter 2, Title V, Government Code  
5 of Guam, is hereby repealed in its entirety and a new Section 4116 is  
6 hereby enacted to read as follows:

7 "Section 4116. Preparation and Publication of Classifica-  
8 tion Standards. (a) The Civil Service Commission after consulta-  
9 tion with the departments, shall prepare standards for placing  
10 positions in their proper classes and pay ranges. The Commission  
11 is authorized to make such inquiries or investigation of the  
12 duties, responsibilities, and qualification requirements of  
13 positions as it deems necessary for this purpose. In such  
14 standards, the Commission shall (1) define the various classes  
15 of positions that exist in the classified service in terms of  
16 duties, responsibilities, and qualification requirements;  
17 (2) establish the official class titles; and (3) set forth the  
18 pay ranges in which such classes have been placed by the Com-  
19 mission. At the request of the Commission the departments shall  
20 furnish information for and cooperate in the preparation of such



1 standards. Such standards shall be effective upon approval by  
2 Executive Order of the Governor and published in such form as  
3 appropriate.

4 (b) The Commission shall keep such standards up to date.  
5 From time to time, after consultation with the departments to  
6 the extent deemed necessary by the Commission, it may revise,  
7 supplement, or abolish existing standards, or prepare new  
8 standards, so that as nearly as may be practicable, positions  
9 existing at any given time within the service will be covered  
10 by current published standards.

11 (c) The official class titles so established shall be  
12 used for personnel, budget, and fiscal purposes, but this  
13 requirement shall not prevent the use of organizational or  
14 other titles for internal administration, public convenience,  
15 law enforcement, or similar purposes."

16 Section 3. A new Section 4116.1 is hereby added to Chapter  
17 2, Title V, Government Code of Guam, to read as follows:

18 "Section 4116.1. Maintenance of Classification Standards.

19 (a) The Commission shall, from time to time, review such  
20 number of positions in each department as will enable it to  
21 determine whether the various departments are placing position  
22 in classes and ranges in conformance with or consistently with  
23 published standards.

24 (b) Whenever the Commission finds that a position to which  
25 this act applies is not placed in its proper class and pay  
26 range in conformance with published standards or that positions  
27 for which no standards have been published are not placed in  
28 classes and pay range consistently with published standards,  
29 it shall, after consultation with the appropriate officers  
30 or employees of the agency concerned, place each such position

1 in its appropriate class and grade and shall certify such  
2 action to the department. The department shall take action in  
3 accordance with such certificate, and such certificate shall  
4 be binding on all administrative, certifying, payroll, dis-  
5 bursing, and accounting officers of the Government.

6 (c) Whenever the Commission finds that the positions are  
7 not placed in classes and ranges in conformance with or con-  
8 sistent with published standards, it may revoke or suspend  
9 in whole or in part, and require that prior approval of the  
10 Commission be secured before an action placing a position in a  
11 class and pay range becomes effective for payroll and other  
12 personnel purposes. Such revocations or suspensions may be  
13 limited, at the discretion of the Commission, to (1) the de-  
14 partmental service, or any part thereof; (2) any organizational  
15 unit or group of organizational units; (3) certain types of  
16 classification actions; (4) classes in particular occupational  
17 groups or ranges; or (5) classes for which standards have not been  
18 published. After all or part of the action has been revoked or  
19 suspended the Commission may at any time restore such authority  
20 to the extent that it is satisfied that subsequent actions placing  
21 positions in classes and ranges will be taken in conformance with  
22 or consistently with published standards."

23 Section 4. A new Section 4116.2 is hereby added to Chapter 2,  
24 Title V, Government Code of Guam, to read as follows:

25 "Section 4116.2. Governor's staff. The Governor is  
26 authorized to establish such positions as may be necessary for  
27 operation of his office and for the operation of Government  
28 House. The Governor shall set the salaries for such positions;  
29 however, in no event shall the annual salary for any one  
30 position exceed the amount of Fifteen Thousand Seven Hundred  
31 Fifty Dollars (\$15,750)."

32 Section 5. This Act is an urgency measure.